

Directory Information

Directory Information is information concerning a student that may be disclosed at the discretion of Lakes Region Community College. If information is approved for release, it may be shared through verbal, printed, electronic or other form, without prior consent. The college includes the following as Directory Information:

Student Name

Address

Email Addresses (CCSNH only)

Telephone number

Major field of study

Dates of attendance

Enrollment status

Degree/honors/awards

Most recent educational institution attended

The above list is approved by the VPSAs and the CCSNH attorney.

Currently enrolled students have the opportunity to withhold disclosure of information under the Family Educational Rights and Privacy Act of 1974. Former students and alumni are not covered under the Family Educational Rights and Privacy Act of 1974. As such, the College is not obligated to honor requests for non-disclosure of “Directory Information” from former students. To withhold disclosure, written notification must be received by the Registrar’s Office.

Note: Students requesting that “Directory Information” not be disclosed during their *final semester of enrollment* will have this information withheld indefinitely after leaving the College. Students are cautioned that making such a request may adversely impact future requests from potential employers, and other important individuals/organizations.