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# Memorandum

Date: November 6, 2020

To: LRCC Students

From: College Leadership Team

Re: Transition from Green to Yellow for the week of November 30 – December 4<sup>th</sup>

Dear #LRCCFamily:

In the past weeks, LRCC has had three confirmed cases of coronavirus. Gladly, all of those cases were relatively isolated and did not impact classes or the broader campus community. However, as of today, statewide, we are seeing a significant increase in cases (150+/day and over 250 cases on November 4<sup>th</sup>). In Belknap county, we currently have over 50 positive cases. Laconia, specifically has 14 active cases. In addition to the rising numbers, we are heading into the Thanksgiving holiday. Due to the holiday, we are expecting many of us to have more contact with others (relatives, friends, neighbors) and some may be traveling.

Given this context we have decided to transition from our current category of green to a **YELLOW** for the **week of November 30 – December 4, 2020** (reference the [Fall Reopening Plan's](#) Response Management and Alert Plan for more details).

## WHAT DOES THIS MEAN?

As per the [20-21 Academic Calendar](#) the college is scheduled to close Wednesday, November 25 at 4pm (no evening classes) and remain closed with no classes on Thursday and Friday November 26 and 27<sup>th</sup> for the Thanksgiving holiday. The week after Thanksgiving (November 30 – December 4<sup>th</sup>) non-laboratory classes will be virtual.

Specifically:

1. **All non-laboratory classes (including face-to-face and hybrid) scheduled to meet November 30 – December 4 will meet virtually.** Students should contact their faculty member directly with questions.
2. **Laboratory classes may continue to meet face-to-face that week.** Students should contact faculty to confirm meeting dates and times as schedules may change.
3. Most college offices will only be open remotely.
4. Those allowed on campus to campus will be required to continue all safety protocols, including, but not limited to, wearing face coverings (and/or other required PPE), social distancing and passing a daily screening.

We have taken this preventative step to reduce the risk of campus transmission as people return to campus after the holiday. Students traveling for the Thanksgiving holiday, in close contact with the

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positive case or experiencing symptoms of coronavirus, are expected to follow [state of NH](#) and [CDC](#) guidelines. When making holiday plans, please review Bureau of Infectious Disease [Novel Coronavirus 2019 Frequently Asked Questions](#) for guidance and resources.

Please remember students with questions or needing to report a possible case should contact: Laura Lemien [llemien@ccsnh.edu](mailto:llemien@ccsnh.edu) or 603-524-3207.

As we have time to plan this transition, we encourage all students to discuss class schedules and expectations with faculty prior to the Thanksgiving holiday. Stay safe!

*College Leadership Team*