



Memorandum

Date: November 23, 2020

To: LRCC Faculty, Staff and Students

From: College Leadership Team

Re: Notification of a positive case on campus

Dear #LRCCFamily:

The college was informed on 11/23/2020 that two individuals have tested positive for COVID-19. One individual has not been on campus for the last 3 – 4 weeks and therefore has not exposed anyone on campus. The second case has been on campus. All individuals who have been exposed to this individual while on campus have been contacted and all appropriate measures have been implemented in accordance with guidance from the NH Department of Health and Human Services.

Out of an abundance of caution, the **Apple Ridge Student Apartments will close to residential students as of 10am Tuesday, November 24 and reopen on Sunday, December 6, 2020.** LRCC will pro-rate housing costs for this period and credit students accordingly. This two-week period of time will allow LRCC to quarantine and support exposed individuals, sanitize apartments and reduce further risk of community exposure. Please note that although housing will be closed during this period of time, classes will go on as scheduled in a remote format. Students with questions should contact faculty directly.

As we indicated in our November 6th Memo, the college had already decided to transition from our current category of green to a **YELLOW** for the **week of November 30 – December 4, 2020** (reference the [Fall Reopening Plan's](#) Response Management and Alert Plan for more details). The temporary closure of the Apple Ridge Students Apartments will likely impact a small number of classes this week. However, most classes will go on as scheduled through Wednesday November 25th at 4pm when the college will close for the Thanksgiving holiday. The college will be closed with no classes on Thursday and Friday November 26 and 27th. The week after Thanksgiving (November 30 – December 4th) all non-laboratory classes will be virtual. Students, again, please check in with your faculty members for clarification of course schedules.

We continue to make decisions with the goal of reducing the risk of campus transmission. Students and employees traveling for the Thanksgiving holiday, in close contact with the positive case or experiencing symptoms of coronavirus, are expected to follow [state of NH](#) and [CDC](#) guidelines. When making holiday

plans, please review Bureau of Infectious Disease [Novel Coronavirus 2019 Frequently Asked Questions](#) for guidance and resources.

If you have questions or need to report symptoms or a possible case, contact:

Students: Laura Lemien llemien@ccsnh.edu or 603-524-3207.

Employees: Elizabeth (Liz) Lawton elawton@ccsnh.edu 603-524-3207

Please note, these individuals will be working remotely as of November 30th, so email will be the best way to reach them.

Wishing everyone a safe and healthy Thanksgiving holiday.

College Leadership Team