LRCC Alerts is the campus emergency notification system.

College cancellations, delayed openings and emergencies are announced by phone, email and text messaging.

By default, notifications will be sent to your student email address. If you wish to receive notifications to a personal email address or via text message, you must add those manually. You will not receive notifications if you are **not** registered for classes.

**There is no charge for LRCC ALERTS** However you should check with your phone plan for potential charges associated with text messaging. Be aware LRCC will not reimburse for text messages.

**To Register for LRCC ALERTS:**

Once logged into the SIS, at the Main Menu select the **Personal Information Menu**, then select **LRCC Alerts-Emergency Notification System**.

If you do not wish to receive alert messages, check the “Opt Out” checkbox and click “Confirm”.

The college, as a part of the Community College System of New Hampshire, provides support to help you get and stay connected to your faculty, fellow students, and staff of the college.

**Get Connected:**

**How to Access Your LRCC Accounts**

- **Student Information System**
- **EasyLogin Account Info.**
- **Blackboard**
- **Student Email**

**Need more help?**

Visit our **24/7 Online Support Center**

[www.lrcc.edu](http://www.lrcc.edu)

379 Belmont Road
Laconia, NH 03246
Phone: 603-524-3207

Summer/Fall 2013
1. **Student Information System (SIS)**

Access your academic information online using the Student Information System (SIS). Your EasyLogin username/password is available in the SIS. In addition you may view class schedules, final grades, billing information, make a payment, request transcripts, financial aid status, and academic history.

1. Go to www.lrcc.edu
2. Click on Student Information System link
3. Click on Enter Secure Area

Enter your LRCC ID #. Your LRCC ID is the assigned @ number (including the “@” sign).

If you don’t know your College ID #, email Laconiahelp@ccsnh.edu or contact the Registrar’s Office.

4. Enter your PIN - your PIN is your 6-digit date of birth (mmddyy) OR the last six (6) digits of your LRCC ID. Click Login button.

Upon initial login, you will be prompted to change your SIS PIN to another number (6-15 digits). You will also need to create a security question. Once completed, you will be at the Main Menu of the SIS.

- Retain your LRCC ID # and SIS PIN for future use.

2. **EasyLogin Account Information**

Your key to LRCC online services and 24/7 password reset with one username & password

Your EasyLogin is used to access:
- Student Email
- SIS
- Blackboard
- Library Online Resources
- Ebill and Quik Pay (Online payments)
- Transcript requests

1. At the Main Menu of the SIS after login, select “Personal Information”
2. Select “Student EasyLogin Information”
3. Retain your EasyLogin username/password in a secure location.

3. **Activate EasyLogin Password Reset**

While on the EasyLogin page, select the link at the bottom (Manage/Activate EasyLogin) to update your password and set up security questions for 24/7 password reset access.

You will need to remember the answers you provide for future password reset access.

4. **Student Email (Requires EasyLogin)**

Official CCSNH* email accounts are created automatically within 24 hours of course registration. This email account serves as the official account for all of your electronic communication with the college.

Student Email Account Access: Go to www.lrcc.edu and select the Student Email Account link. Enter your EasyLogin username and password then click the Log On button.

5. **Access Blackboard: “My LRCC”**

Blackboard (Bb) is the online teaching software used by many faculty members at LRCC.

To access your Blackboard Account:

Go to www.lrcc.edu and select the Blackboard link. Enter your EasyLogin username and password then click the login button. Users can personalize portal pages and add/remove modules.

The Distance Learning Support Center can be accessed from the Blackboard direct URL: http://ccsnh.blackboard.com/

* Member of the Community College System of New Hampshire