

# LRCC Campus Safety Guide

## STAYING SAFE ON CAMPUS

The health and safety of our campus community is our first priority. Our Campus Safety Officer, Mary Berry, and our Maintenance staff constantly monitor the campus. Their work is aided by cameras mounted both inside and outside buildings. Ensuring everyone's safety requires everyone's participation. We need your help to keep our community safe. Wondering what you can do?

- **Respect and follow all guidelines** – don't speed on campus, never prop doors open, be mindful of your surroundings, don't leave your belongings unattended, etc. (see Student Handbook for more information).
- **Report suspicious or potentially dangerous activities** or if you are the victim in an incident, report it immediately. To report, contact a *Campus Safety Contact* (CSC, see below).
- **Submit a completed Incident Report form**. Submissions can be anonymous. Visit Student Affairs office (Turner 113) or [www.lrcc.edu/student-resources/incident-report](http://www.lrcc.edu/student-resources/incident-report).

### Emergencies on Campus

In an emergency situation, always call 911 first. After calling 911, contact a CSC. We utilize *LRCC ALERTS* to notify the campus community of weather-related closures, emergencies and other important non-emergency happenings. To receive *LRCC ALERTS* via phone, text or personal email, you must register in the Student Information System (SIS). More information at [www.lrcc.edu/student-resources/lrcc-alerts](http://www.lrcc.edu/student-resources/lrcc-alerts).

### Crime Statistics

Campus crime statistics are available online at [www.lrcc.edu/student-resources/campus-safety](http://www.lrcc.edu/student-resources/campus-safety) or from the Campus Safety Officer (Main Office, Turner building).

## STUDENT ID CARDS

All students taking courses on campus are required to have **LRCC's new student identification card**. Id pictures will be taken during the day in Turner 113 and in the evening in the main office (Turner bldg). Watch for notices for card pick up at the beginning of the Fall semester.

## PARKING ON CAMPUS



LRCC parking decals are required on all vehicles parked on campus in a non-visitor space. Parking decals are free of charge and are available from Campus Safety and the office of VP of Student Affairs. Students are expected to park in designated spaces at all times (see LRCC Campus Map). Visitor spaces are set aside for campus visitors. A displayed handicapped tag is required in order to park in a handicapped parking space. Illegally-parked vehicles and those left on campus overnight will be towed at the owner's expense.

## SMOKING ON CAMPUS



Chewing and/or smoking tobacco and nicotine products is only permitted in the designated smoking huts (see LRCC Campus Map) or in a personal vehicle parked at least 50 ft. away from campus buildings. Cigarette butts must be disposed of properly in appropriate containers.

## STUDENT HEALTH

LRCC does not provide medical services on campus. In cases of a medical emergency or injury emergency medical responders will assess the individual's condition and transport (if appropriate) to Lakes Region General Hospital for care. Students needing resources for non-emergency health services can see a college counselor for information.

**Free** mental health services are available to all students on campus throughout the semester. See a counselor for details or to set up an appointment.

## CAMPUS SAFETY CONTACTS

Maintenance Dept. (daytime): 603-387-2106 or 603-998-0054

Campus Safety Officer (after 4pm): 603-545-4392

VP of Student Affairs: 603-366-5215