

## WAIVER OF CONFIDENTIALITY

The Family Education Rights & Privacy Act (FERPA) is a federal law which influences record keeping in most colleges and universities. It is popularly known as the "Buckley Amendment". The law requires that the educational records of students in colleges and universities receiving Department of Education funds remain confidential. The Buckley Amendment allows others to access a student's educational records only if the student consents.

Name: \_\_\_\_\_ Student ID# \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip

### PLEASE COMPLETE THE FOLLOWING:

I, \_\_\_\_\_ authorize the designated staff at LRCC  
to discuss the following information:

SELECT AREAS WHERE INFORMATION CAN BE RELEASED:

- Grades
- General Academic Progress
- Finances/Billing
- Financial Aid
- Student Information System PIN reset request

### THE FOLLOWING INDIVIDUAL(S) HAVE PERMISSION TO ACCESS THE ABOVE INFORMATION:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

This waiver does NOT grant permission to release transcripts.

**This authorization will continue throughout my enrollment at LRCC, or until I notify the Registrar's Office in writing.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Changes to this request may be made in writing, by the student, to the Registrar's Office.

**\*\*Please return this form to the Registrar's Office\*\***